

## MARY HOTCHKISS

University of Washington School of Law  
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### EDUCATION

J.D. 1983, LL.M. 1985	The George Washington University, Washington, DC
M.S.L.S. 1978	The Catholic University of America, Washington, DC
Graduate Fellow in History, 1976-77	The College of William & Mary, Williamsburg, VA
B.A. History, 1975	Duke University, Durham, NC

*Admitted to the Maryland Bar, June 1983; Member in Good Standing*

### ACADEMIC APPOINTMENTS

#### **UNIVERSITY OF WASHINGTON SCHOOL OF LAW, Seattle, WA – Administrative**

- *Associate Dean for Academic Administration*, January 2022 – July 2022.
- *Associate Dean for Students*, June 2009 - March 2016; August 2016 – January 2017; and May 2018 – June 2019.
- *Senior Advisor to the Dean*, April - July 2016 and January 2017 – May 2018.
- *Assistant Dean for Academic Services*, July 2002 - July 2005.

#### **UNIVERSITY OF WASHINGTON SCHOOL OF LAW, Seattle, WA – Teaching**

- *Teaching Professor*, 2020 to present.
- *Principal Lecturer*, 2018 – 2020.
- *Senior Lecturer*, 2001 – 2018.
- *Lecturer*, 1999 – 2001.
- *Part-time Lecturer* 1995 – 1999.

**UNIVERSITY OF WASHINGTON INFORMATION SCHOOL** Seattle, WA – *Adjunct Faculty*, 2001 to present.  
Co-Director of UW Law Librarianship Program, 2018 – 2020.

### UNIVERSITY OF WASHINGTON TEACHING PORTFOLIO

**Law A562 - Employment Law** covers non-union employment. Topics include employment at will, privacy, compensation and benefits, workers compensation and OSHA.

**Law A599 - Legal Research Methods** focuses on research strategies and tools. Includes legislative history, municipal research, and specialized areas of practice. Required for attorneys pursuing an MLIS-Law.

**Law B533 – Interviewing & Counseling** introduces students to skills critical to the practice of law through simulations. Explores lawyer’s professional role as fact gather and counselor.

**Law B597 – Journal Seminar** supports second-year students writing a note or comment for publication. This is a graded course with multiple assignments.

**Law B598 – MPT Prep Workshop** helps students analyze and predict the likely outcome in simulated client scenarios and produce professional documents in a high-stakes test environment.

**Law E579 - International and Foreign Law Research** focuses on specialized practice tools. Topics include foreign law, treaty research, human rights, and transnational litigation.

**LIS 550 & INFO 450 – Information Ethics and Policy** provides a framework for analyzing social, legal and ethical issues related to intellectual freedom, privacy, copyright, licensing, security, big data and technology.

### PROFESSIONAL EXPERIENCE

- **U.S. COURTS LIBRARY, U.S. COURT OF APPEALS FOR THE NINTH CIRCUIT.**  
Seattle, WA - March 1992 to November 1999. *Assistant Librarian.*
- **MARIAN GOULD GALLAGHER LAW LIBRARY, UNIVERSITY OF WASHINGTON,**  
Seattle, WA - *Assistant Librarian for Public Services*, November 1989 to July 1991.  
Contract Employee and Editor, CURRENT INDEX TO LEGAL PERIODICALS, June 1991 to December 1998.
- **WHITE HOUSE LAW LIBRARY, EXECUTIVE OFFICE OF THE PRESIDENT,**  
Washington, DC - August 1986 to October 1989. *Law Librarian.*
- **JACOB BURNS LAW LIBRARY, THE GEORGE WASHINGTON UNIVERSITY,**  
Washington, DC - February 1982 to August 1986. *Reference & Collections Management Librarian.*
- **ROSS, MARSH & FOSTER,** Bethesda, MD - June 1978 to May 1985. *Research Attorney* (June 1983 – May 1985); *Law Clerk and Summer Associate* (June 1978 - May 1983).

### HONORS AND AWARDS

**University of Washington School of Law,** Dean’s Medal for Excellence, 2016.

**University of Washington Foundation,** Benefactor Recognition, 2015.

**University of Washington School of Law,** Faculty Service Award, 2012.

**Public Interest Law Association,** Hall of Fame, 2012.

**University of Washington School of Law,** SBA Award for Service, 2010.

**American Association of Law Libraries,** Presidential Certificate of Merit, 2002.

**U.S. Court of Appeals, Ninth Circuit,** Circuit Librarian’s Service Award, 1997.

**Law Librarians of Puget Sound,** President’s Award, 1993.

**Office of Administration, Executive Office of the President,** Director’s Service Award, 1987 and 1988.

### PUBLICATIONS

#### **BOOKS**

Julie A. Cho-Heintz, Thomas D. Cobb, and Mary A. Hotchkiss, WASHINGTON LEGAL RESEARCH, 2d ed. (Carolina Academic Press, 2009).

Editor, BEST OF PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING (Volumes 1-9) (West Group, 2001). [An anthology of articles from the first nine years of *PERSPECTIVES*.]

## BOOK CHAPTERS

Mary A. Hotchkiss, "Communicating Research Results Through Writing," in Steven M. Barkan, Barbara Bintliff & Mary Whisner, *LEGAL RESEARCH ILLUSTRATED* 27-38 (10th ed. 2015).

Mary A. Hotchkiss, "Communicating Research Results Through Writing," in Steven M. Barkan, Barbara Bintliff & Mary Whisner, *FUNDAMENTALS OF LEGAL RESEARCH* 27-38 (10th ed. 2015).

Mary A. Hotchkiss, "Federal Tax Research," in Penny A. Hazelton, ed., *SPECIALIZED LEGAL RESEARCH* (Supp. 2014; Revised 2011; Revised 2008).

Mary A. Hotchkiss & Mary Whisner, "Communicating Research Results Through Writing," in Steven M. Barkan, Roy M. Mersky & Donald J. Dunn, *FUNDAMENTALS OF LEGAL RESEARCH* 21-31 (9th ed. 2009).

## ARTICLES

*Centers for Teaching Effectiveness: A Guide*, 17 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 179 (2009).

Efthimis N. Efthimiadas and Mary A. Hotchkiss, *Legal Discovery: Does Domain Expertise Matter?* *TREC LEGAL TRACK PROCEEDINGS*, National Institute of Standards & Technology (2007).

*Law for the Non-JD*, *AALL SPECTRUM*, Dec. 2003, at 4, 5, 27.

*Toolbox for Teaching*, 93 *LAW LIB. J.* 405 (2001).

*The University of Washington Law Librarianship Program: 60 Years of Excellence*, 16 *ALKI* 19-20 (Dec. 2000).

*Managing Multiple Projects, or the Art of Juggling*, *AALL SPECTRUM*, September 1998 at 12.

*Juggling Three Bags: A Day in My Law Library Life*, 89 *LAW LIB. J.* 182 (1997).

## EDITORIAL WORK

Editor-in-Chief, 2000-2012. *PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING* (Thomson Reuters; formerly West Group). Full run available in PDF at [west.thomson.com/journal/perspectives](http://west.thomson.com/journal/perspectives).

*From the Editor: Many Perspectives Later*, 20 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 149 (2012).

*Annual Index to PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING*. Fall 2001 to Fall 2011.

*From the Editor: A Fresh Perspective*, 9 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 1-2 (2000).

Editor, *CURRENT INDEX TO LEGAL PERIODICALS*, June 1991 to December 1998.

## CONTINUING LEGAL EDUCATION PUBLICATIONS

*LAW FOR THE NON-JD* (2003) (materials for AALL Workshop, Seattle, WA). Chapters by Mary Hotchkiss: "Overview of the American Legal System"; "Property Law"; and "Business Law: Corporations & Securities."

*LAW FOR THE NON-JD* (2001) (materials for AALL Workshop, Minneapolis, MN). Chapters by Mary Hotchkiss: "Overview of the American Legal System"; "Property"; and "Business Organizations."

Mary A. Hotchkiss and Nancy M. McMurrer, *FEE-BASED ELECTRONIC RESOURCES: THE FUTURE OF LEGAL RESEARCH*. University of Washington School of Law, Washington Law School Foundation, 2000.

*LEGAL RESEARCH SERIES: EFFECTIVE WEB-BASED STATE AND FEDERAL TAX RESEARCH*. University of Washington School of Law, Washington Law School Foundation, 1999.

### **INVITED PRESENTATIONS & SPEAKING ENGAGEMENTS**

**Speech Codes: Free Speech for Me But Not for Thee**, UW Information School, Seattle WA – May 10, 2022.

**Paths to Success: Recruiting the Next Generation of Law Librarians**, Panelist, American Association of Law Libraries Annual Meeting, New Orleans LA – July 22, 2020 (Conference moved online due to COVID-19).

**Free Expression & the First Amendment**, UW Information School (IMT 550, online) – May 14, 2020.

**Citation Workshop: Foreign and International Materials**, UW School of Law, Seattle, WA – January 10, 2020.

**Work Visas and International Employment Issues**, UW School of Law, Seattle, WA – March 12, 2019.

**Why Law School Matters**, University of Colorado Pre-Law Admissions Fair, Boulder, CO – October 22, 2018.

**Access to Justice in the University: Title IX & the Student Conduct Code**, William Dwyer Inn of Court, Seattle, WA – April 11, 2017.

**Public Records: Requests and Research**, UW Information School, Seattle, WA – October 27, 2016.

**Free Speech & Social Media**, Public Lecture, UW Information School, Seattle, WA – April 21, 2015.

**Legal Research Tutorial for Deans and Scholars from Afghanistan**, UW School of Law, Seattle, WA – June 19 to July 28, 2014.

**Legal Research Curriculum Review**, University of Notre Dame Law School, South Bend, IN – June 16-17, 2014.

**Freedom of Information as a Fundamental Human Right**, Presentation, UW Information School, Seattle, WA – May 9, 2013.

**Preparing for Washington's Move to the Uniform Bar Exam in July 2013**, UW School of Law, Seattle, WA – November 9, 2012.

**Academic Success: What to Expect in Graduate and Professional School**, UW Business School Institute, Seattle, WA – July 20, 2011.

**Social Media and its Impact on Employment Law**, William Dwyer Inn of Court, Seattle, WA – April 12, 2011.

**Navigating the World of Forensic Journals & Forensic Information**, American Academy of Forensic Sciences Annual Meeting, Seattle, WA – February 23, 2010.

**Strategies for a Successful Presidential Management Fellowship Application**, UW Center for Career Services, Seattle, WA – February 19, 2009.

**Workshop on Copyright and Licensing Issues**, The Evergreen State College, Olympia, WA – June 27, 2008.

**About Peter Nicolas**, Introduction at the Installation of Peter Nicolas as the Jeffrey & Susan Brotman Professor of Law, UW School of Law, Seattle, WA – May 8, 2008.

**Equal Opportunity and Diversity: The ABA Standard Under Fire**, Panelist, American Association of Law Libraries Annual Meeting, New Orleans, LA – July 15, 2007.

**Library 101: Basics of Intellectual Property**, The Gates Foundation, Seattle, WA – June 21, 2007.

**IP Workshop for Information Managers**, UW Executive MSIM Program, Seattle, WA – January 26, 2007.

**Turn That Music Down: A Conversation Across Generations**, Panel discussion on the Changing Workplace, Law Librarians of Puget Sound, Seattle WA – October 25, 2006.

**Blazing Trails for our Future: Strategies for Recruiting the Next Generation of Law Librarians**, Panelist, American Association of Law Libraries Annual Meeting, St. Louis, MO – July 10, 2006.

**Digitization Projects**, Law Librarians of Puget Sound Workshop, Seattle, WA – May 3, 2006.

**How to Prepare for Non-Washington State Bar Exams**, UW School of Law, Seattle WA – Nov 8, 2005.

**A Look Inside: Prison Libraries**, Law Librarians of Puget Sound, Seattle, WA – September 29, 2004.

**Copyright Overview for Public Libraries**, Seattle Public Library, Seattle, WA – December 18, 2003.

**AALL Workshop on Law for the Non-JD**. Two-day workshop, Seattle, WA - July 10-11, 2003.

**Civil Liberties in Libraries: Ramifications of Recent Legislation**, Inland Northwest Council of Libraries, Spokane, WA – November 7, 2002.

**First Amendment: Key Library Issues**, Public Lecture, UW Information School, Seattle, WA – April 25, 2002.

**UCITA: Licensing & Fair Use**, Public Lecture, UW Information School, Seattle, WA – November 29, 2001.

**AALL Workshop on Law for the Non-JD**. Two-day workshop, Minneapolis, MN - July 12-13, 2001. Director.

**Search with Success: Web-Based Legal Research**, Lavender Law '99 Conference, UW School of Law, Seattle WA - October 23, 1999.

**Teaching Legal Research By Using Government Documents**, American Association of Law Libraries Annual Meeting, Anaheim, CA - July 1998.

**CLE: Tax Research Update for the General Practitioner**, Montana State Bar Association Annual Tax Law Institute, Missoula, MT - October 1997.

## UNIVERSITY OF WASHINGTON SERVICE

### **University-wide Committees**

Reviewing Officer, Student Conduct Board, 2020 – present.  
Hearing Officer, Student Conduct Board, 2018-2020.  
Advisory Committee on Student Conduct, Faculty Council on Student Affairs, 2017 – present.  
Faculty Appeals Board, Co-Chair and Title IX Panelist, 2016-2018.  
Faculty Senate, 2005-2007; 2016-2018; 2018-2020.  
Graduate Faculty, 2004-present.  
University Diversity Council, 2009-2011.

### **Law School Committees**

Executive Council, 2017-2019, 2019-2021, 2021-2022. Chair, 2020-21, Autumn 2021.  
Admissions, 1999-2009; *ex officio*, 2009-2016; Faculty Chair, 2016-present.  
Admissions Review Working Group, 2021-2022.  
Strategic Planning Committee, 2019-2021.  
PILA Advisory Board, 2012 to present.  
Curriculum & Academic Policies, 2002-2005; 2008-2009; *ex officio* 2010-2016 and 2022.  
Dean's Advisory Committee on Diversity, 2009-2017.  
Foundations for Legal Study, Faculty Chair, 2008-2016.  
Gates Public Service Scholarship Selection Committee, 2006-2008 and 2019-2020.  
Washington International Journal Advisory Board, 2000-2018.

### **Information School Committees**

Faculty Search Committee, 2019-2020. Chair, Law Librarianship Program Director Search.  
Academic Standards, 2004-2007 and 2008-2010.  
Curriculum Review and Transformation, 1999-2002 and 2005-2008.

### **Doctoral Dissertation Committees**

Michael Katell – Information School – GSR Representative. General Exam, Autumn 2020.  
Isatou Jallow – Law School – Committee Member. General Exam, January 31, 2020.  
Ian Wesley-Smith – Information School – GSR Representative. General Exam, December 1, 2017.  
Kristin Bakke – Political Science – GSR Representative. General Exam, May 2007.

## COMMUNITY INTERESTS

**Wedgwood Community Council**, Seattle, WA – June 2011 to date. *Member*.  
**Roosevelt Neighborhood Association**, Seattle, WA – May 1995 to June 2011. *Newsletter Committee*.  
**Roosevelt High School Site Council**, Seattle, WA –September 1996 to June 1998. *RNA Representative*.  
**Washington State Reformatory**. Monroe, WA – December 1990 to August 1992. *Volunteer Instructor*.

Active Member and Supporter of Benefits Law Center; Burke Museum; Catholic Community Services Youth Tutoring Program; Duke Alumni Association; King County Bar Foundation; Legal Voice; Northwest Folklife; and the Northwest Immigrant Rights Project.

## PROFESSIONAL MEMBERSHIPS

American Association of Law Schools; American Bar Association; Maryland State Bar Association

**SELECTED PROFESSIONAL ACTIVITIES**

***LEGAL INFORMATION & TECHNOLOGY eJOURNAL* ADVISORY BOARD (SSRN)**

- Member, 2008 - 2021.

**UNIVERSITY OF WASHINGTON PARALEGAL STUDIES ADVISORY BOARD**

- Member, 2002 to 2020.

***PERSPECTIVES: TEACHING LEGAL RESEARCH & WRITING* EDITORIAL BOARD**

- Editor-in-Chief, May 2000 to May 2012.

**COUNCIL ON PUBLIC LEGAL EDUCATION, WASHINGTON STATE BAR ASSOCIATION**

- Member, June 2005 to September 2009.

**AMERICAN ASSOCIATION OF LAW LIBRARIES**

- Member, 1984 to 2004. Declined Associate (Non-Librarian) Membership.
- AALL Presidential Certificate of Merit, July 2002.

**LAW LIBRARIANS OF PUGET SOUND**

- Member, 1989 to 2004. President, 1995 to 1996. Executive Board Member, 1994 to 1997.
- LLOPS President's Award, June 1993.