

MARY HOTCHKISS

University of Washington School of Law
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EDUCATION

J.D. 1983, LL.M. 1985	The George Washington University, Washington, DC
M.S.L.S. 1978	The Catholic University of America, Washington, DC
Graduate Fellow in History, 1976-77	The College of William & Mary, Williamsburg, VA
B.A. History, 1975	Duke University, Durham, NC

Admitted to the Maryland Bar, June 1983; Member in Good Standing

ACADEMIC APPOINTMENTS

UNIVERSITY OF WASHINGTON SCHOOL OF LAW, Seattle, WA – Administrative

- *Associate Dean for Students*, June 2009 - March 2016; August 2016 – January 2017; and May 2018 – June 2019.
- *Senior Advisor to the Dean*, April - July 2016 and January 2017 – May 2018.
- *Assistant Dean for Academic Services*, July 2002 - July 2005

UNIVERSITY OF WASHINGTON SCHOOL OF LAW, Seattle, WA – Teaching

- *Teaching Professor*, 2020 to present
- *Principal Lecturer*, 2018 - 2020
- *Senior Lecturer*, 2001 – 2018
- *Lecturer*, 1999 – 2001
- *Part-time Lecturer* 1995 – 1999

UNIVERSITY OF WASHINGTON INFORMATION SCHOOL Seattle, WA – *Adjunct Faculty*, 2001 to present.
Co-Director of UW Law Librarianship Program, 2018 – 2020.

UNIVERSITY OF WASHINGTON TEACHING PORTFOLIO

Law A562 - Employment Law covers non-union employment. Topics include employment at will, privacy, compensation and benefits, workers compensation and OSHA.

Law A599 - Legal Research Methods focuses on research strategies and tools. Includes legislative history, municipal research, and specialized areas of practice. Required for attorneys pursuing an MLIS-Law.

Law B533 – Interviewing & Counseling introduces students to skills critical to the practice of law through simulations. Explores lawyer’s professional role as fact gather and counselor.

Law B598 – MPT Prep Workshop helps students analyze and predict the likely outcome in simulated client scenarios and produce professional documents in a high-stakes test environment.

Law E579 - International and Foreign Law Research focuses on specialized practice tools. Topics include foreign law, treaty research, human rights, and transnational litigation.

LIS 550 & INFO 450 – Information Ethics and Policy provides a framework for analyzing social, legal and ethical issues related to intellectual freedom, privacy, copyright, licensing, security, big data and technology.

PROFESSIONAL EXPERIENCE

- **U.S. COURTS LIBRARY, U.S. COURT OF APPEALS FOR THE NINTH CIRCUIT.**
Seattle, WA - March 1992 to November 1999. *Assistant Librarian.*
- **MARIAN GOULD GALLAGHER LAW LIBRARY, UNIVERSITY OF WASHINGTON,**
Seattle, WA - *Assistant Librarian for Public Services*, November 1989 to July 1991.
Contract Employee and Editor, *CURRENT INDEX TO LEGAL PERIODICALS*, June 1991 to December 1998.
- **WHITE HOUSE LAW LIBRARY, EXECUTIVE OFFICE OF THE PRESIDENT,**
Washington, DC - August 1986 to October 1989. *Law Librarian.*
- **JACOB BURNS LAW LIBRARY, THE GEORGE WASHINGTON UNIVERSITY,**
Washington, DC - February 1982 to August 1986. *Reference & Collections Management Librarian.*
- **ROSS, MARSH & FOSTER,** Bethesda, MD - June 1978 to May 1985. *Research Attorney* (June 1983 – May 1985); *Law Clerk and Summer Associate* (June 1978 - May 1983).

HONORS AND AWARDS

University of Washington School of Law, Dean’s Medal for Excellence, 2016.
University of Washington Foundation, Benefactor Recognition, 2015.
University of Washington School of Law, Faculty Service Award, 2012.
Public Interest Law Association, Hall of Fame, 2012.
University of Washington School of Law, SBA Award for Service, 2010.
American Association of Law Libraries, Presidential Certificate of Merit, 2002.
U.S. Court of Appeals, Ninth Circuit, Circuit Librarian’s Service Award, 1997.
Law Librarians of Puget Sound, President’s Award, 1993.
Office of Administration, Executive Office of the President, Director’s Service Award, 1987 and 1988.

PUBLICATIONS

BOOKS

Julie A. Cho-Heintz, Thomas D. Cobb, and Mary A. Hotchkiss, *WASHINGTON LEGAL RESEARCH*, 2d ed. (Carolina Academic Press, 2009).

Editor, *BEST OF PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING* (Volumes 1-9) (West Group, 2001). [An anthology of articles from the first nine years of *PERSPECTIVES*.]

BOOK CHAPTERS

Mary A. Hotchkiss, “Communicating Research Results Through Writing,” in Steven M. Barkan, Barbara Bintliff & Mary Whisner, *LEGAL RESEARCH ILLUSTRATED* 27-38 (10th ed. 2015).

Mary A. Hotchkiss, "Communicating Research Results Through Writing," in Steven M. Barkan, Barbara Bintliff & Mary Whisner, *FUNDAMENTALS OF LEGAL RESEARCH* 27-38 (10th ed. 2015).

Mary A. Hotchkiss, "Federal Tax Research," in Penny A. Hazelton, ed., *SPECIALIZED LEGAL RESEARCH* (Supp. 2014; Revised 2011; Revised 2008).

Mary A. Hotchkiss & Mary Whisner, "Communicating Research Results Through Writing," in Steven M. Barkan, Roy M. Mersky & Donald J. Dunn, *FUNDAMENTALS OF LEGAL RESEARCH* 21-31 (9th ed. 2009).

ARTICLES

Centers for Teaching Effectiveness: A Guide, 17 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 179 (2009).

Efthimis N. Efthimiadas and Mary A. Hotchkiss, *Legal Discovery: Does Domain Expertise Matter?* *TREC LEGAL TRACK PROCEEDINGS*, National Institute of Standards & Technology (2007).

Law for the Non-JD, *AALL SPECTRUM*, Dec. 2003, at 4, 5, 27.

Toolbox for Teaching, 93 *LAW LIB. J.* 405 (2001).

The University of Washington Law Librarianship Program: 60 Years of Excellence, 16 *ALJI* 19-20 (Dec. 2000).

Managing Multiple Projects, or the Art of Juggling, *AALL SPECTRUM*, September 1998 at 12.

Juggling Three Bags: A Day in My Law Library Life, 89 *LAW LIB. J.* 182 (1997).

EDITORIAL WORK

Editor-in-Chief, 2000-2012. *PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING* (Thomson Reuters; formerly West Group). Full run available in PDF at <west.thomson.com/journal/perspectives>.

From the Editor: Many Perspectives Later, 20 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 149 (2012).

Annual Index to PERSPECTIVES: TEACHING LEGAL RESEARCH AND WRITING. Fall 2001 to Fall 2011.

From the Editor: A Fresh Perspective, 9 *PERSPECTIVES: TEACHING LEGAL RES. & WRITING* 1-2 (2000).

Editor, *CURRENT INDEX TO LEGAL PERIODICALS*, June 1991 to December 1998.

CONTINUING LEGAL EDUCATION PUBLICATIONS

LAW FOR THE NON-JD (2003) (materials for AALL Workshop, Seattle, WA). Chapters by Mary Hotchkiss: "Overview of the American Legal System"; "Property Law"; and "Business Law: Corporations & Securities."

LAW FOR THE NON-JD (2001) (materials for AALL Workshop, Minneapolis, MN). Chapters by Mary Hotchkiss: "Overview of the American Legal System"; "Property"; and "Business Organizations."

Mary A. Hotchkiss and Nancy M. McMurrer, *FEE-BASED ELECTRONIC RESOURCES: THE FUTURE OF LEGAL RESEARCH*. University of Washington School of Law, Washington Law School Foundation, 2000.

LEGAL RESEARCH SERIES: EFFECTIVE WEB-BASED STATE AND FEDERAL TAX RESEARCH. University of Washington School of Law, Washington Law School Foundation, 1999.

INVITED PRESENTATIONS & SPEAKING ENGAGEMENTS

- Paths to Success: Recruiting the Next Generation of Law Librarians**, Panelist, American Association of Law Libraries Annual Meeting, New Orleans LA – July 22, 2020 (Conference moved online due to COVID-19).
- Free Expression & the First Amendment**, UW Information School (IMT 550, online) – May 14, 2020.
- Citation Workshop: Foreign and International Materials**, UW School of Law, Seattle, WA – January 10, 2020.
- Work Visas and International Employment Issues**, UW School of Law, Seattle, WA – March 12, 2019.
- Why Law School Matters**, University of Colorado Pre-Law Admissions Fair, Boulder, CO – October 22, 2018.
- Access to Justice in the University: Title IX & the Student Conduct Code**, William Dwyer Inn of Court, Seattle, WA – April 11, 2017.
- Public Records: Requests and Research**, UW Information School, Seattle, WA – October 27, 2016.
- Free Speech & Social Media**, Public Lecture, UW Information School, Seattle, WA – April 21, 2015.
- Legal Research Tutorial for Deans and Scholars from Afghanistan**, UW School of Law, Seattle, WA – June 19 to July 28, 2014.
- Legal Research Curriculum Review**, University of Notre Dame Law School, South Bend, IN – June 16-17, 2014.
- Freedom of Information as a Fundamental Human Right**, Presentation, UW Information School, Seattle, WA – May 9, 2013.
- Preparing for Washington’s Move to the Uniform Bar Exam in July 2013**, UW School of Law, Seattle, WA – November 9, 2012.
- Academic Success: What to Expect in Graduate and Professional School**, UW Business School Institute, Seattle, WA – July 20, 2011.
- Social Media and its Impact on Employment Law**, William Dwyer Inn of Court, Seattle, WA – April 12, 2011.
- Navigating the World of Forensic Journals & Forensic Information**, American Academy of Forensic Sciences Annual Meeting, Seattle, WA – February 23, 2010.
- Strategies for a Successful Presidential Management Fellowship Application**, UW Center for Career Services, Seattle, WA – February 19, 2009.
- Workshop on Copyright and Licensing Issues**, The Evergreen State College, Olympia, WA – June 27, 2008.
- About Peter Nicolas**, Introduction at the Installation of Peter Nicolas as the Jeffrey & Susan Brotman Professor of Law, UW School of Law, Seattle, WA – May 8, 2008.

Equal Opportunity and Diversity: The ABA Standard Under Fire, Panelist, American Association of Law Libraries Annual Meeting, New Orleans, LA – July 15, 2007.

Library 101: Basics of Intellectual Property, The Gates Foundation, Seattle, WA – June 21, 2007.

IP Workshop for Information Managers, UW Executive MSIM Program, Seattle, WA – January 26, 2007.

Turn That Music Down: A Conversation Across Generations, Panel discussion on the Changing Workplace, Law Librarians of Puget Sound, Seattle WA – October 25, 2006.

Blazing Trails for our Future: Strategies for Recruiting the Next Generation of Law Librarians, Panelist, American Association of Law Libraries Annual Meeting, St. Louis, MO – July 10, 2006.

Digitization Projects, Law Librarians of Puget Sound Workshop, Seattle, WA – May 3, 2006.

How to Prepare for Non-Washington State Bar Exams, UW School of Law, Seattle WA – Nov 8, 2005.

A Look Inside: Prison Libraries, Law Librarians of Puget Sound, Seattle, WA – September 29, 2004.

Copyright Overview for Public Libraries, Seattle Public Library, Seattle, WA – December 18, 2003.

AALL Workshop on Law for the Non-JD. Two-day workshop, Seattle, WA - July 10-11, 2003.

Civil Liberties in Libraries: Ramifications of Recent Legislation, Inland Northwest Council of Libraries, Spokane, WA – November 7, 2002.

First Amendment: Key Library Issues, Public Lecture, UW Information School, Seattle, WA – April 25, 2002.

UCITA: Licensing & Fair Use, Public Lecture, UW Information School, Seattle, WA – November 29, 2001.

AALL Workshop on Law for the Non-JD. Two-day workshop, Minneapolis, MN - July 12-13, 2001. Director.

Search with Success: Web-Based Legal Research, Lavender Law '99 Conference, UW School of Law, Seattle WA - October 23, 1999.

Teaching Legal Research By Using Government Documents, American Association of Law Libraries Annual Meeting, Anaheim, CA - July 1998.

CLE: Tax Research Update for the General Practitioner, Montana State Bar Association Annual Tax Law Institute, Missoula, MT - October 1997.

UNIVERSITY OF WASHINGTON SERVICE

University-wide Committees

Hearing Officer, Student Conduct Board, 2018-present.

Faculty Appeals Board, Co-Chair and Title IX Panelist, 2016-2018.

Faculty Senate, 2005-2007; 2016-2018; 2018-2020.

Graduate Faculty, 2004-present.

University Diversity Council, 2009-2011.

Law School Committees

Executive Council (Elected by Faculty), 2017-2019 and 2019-2021. Chair, 2020-21.
Admissions, 1999-2009; *ex officio*, 2009-2016; Faculty Chair, 2016-present.
PILA Advisory Board, 2012 to present.
Curriculum & Academic Policies, 2002-2005; 2008-2009; *ex officio* 2010-2016.
Dean's Advisory Committee on Diversity, 2009-2017.
Foundations for Legal Study, Faculty Chair, 2008-2016.
Gates Public Service Scholarship Selection Committee, 2006-2008 and 2019-2020.
Washington International Journal Advisory Board, 2000-2018.

Information School Committees

Faculty Search Committee, 2019-2020. Chair, Law Librarianship Program Director Search.
Academic Standards, 2004-2007 and 2008-2010.
Curriculum Review and Transformation, 1999-2002 and 2005-2008.

Doctoral Dissertation Committees

Michael Katell – Information School – GSR Representative. General Exam, Autumn 2020.
Isatou Jallow – Law School – Committee Member. General Exam, January 31, 2020.
Ian Wesley-Smith – Information School – GSR Representative. General Exam, December 1, 2017.
Kristin Bakke – Political Science – GSR Representative. General Exam, May 2007.

COMMUNITY INTERESTS

Wedgwood Community Council, Seattle, WA – June 2011 to date. *Member*.
Roosevelt Neighborhood Association, Seattle, WA – May 1995 to June 2011. *Newsletter Committee*.
Roosevelt High School Site Council, Seattle, WA –September 1996 to June 1998. *RNA Representative*.
Washington State Reformatory. Monroe, WA – December 1990 to August 1992. *Volunteer Instructor*.

Active Member and Supporter of Benefits Law Center; Burke Museum; Catholic Community Services Youth Tutoring Program; Duke Alumni Association; Junior League of Seattle; King County Bar Foundation; Legal Voice; Northwest Folklife; and the Northwest Immigrant Rights Project.

PROFESSIONAL MEMBERSHIPS

American Association of Law Schools; American Bar Association; Maryland State Bar Association

SELECTED PROFESSIONAL ACTIVITIES

LEGAL INFORMATION & TECHNOLOGY eJOURNAL ADVISORY BOARD (SSRN)

- Member, 2008 to present.

UNIVERSITY OF WASHINGTON PARALEGAL STUDIES ADVISORY BOARD

- Member, 2002 to 2020.

PERSPECTIVES: TEACHING LEGAL RESEARCH & WRITING EDITORIAL BOARD

- Editor-in-Chief, May 2000 to May 2012.

COUNCIL ON PUBLIC LEGAL EDUCATION, WASHINGTON STATE BAR ASSOCIATION

- Member, June 2005 to September 2009.

AMERICAN ASSOCIATION OF LAW LIBRARIES

- Member, 1984 to 2004. Declined Associate (Non-Librarian) Membership.
- AALL Presidential Certificate of Merit, July 2002.

LAW LIBRARIANS OF PUGET SOUND

- Member, 1989 to 2004. President, 1995 to 1996. Executive Board Member, 1994 to 1997.
- LLOPS President's Award, June 1993.

Revised, September 2020