

Q: How do UW law students request an accommodation?

A: All matriculated students are required to request accommodations through the Disability Resources for Students Office (DRS). Contact information for the DRS is:

uwdss@u.washington.edu
ph: 206-543-2894
TTY: 206-543-8925

1. Students must fill out a request form and submit documentation of their disability or disabilities from a qualified treatment provider.
2. A DRS Counselor or Director will then interview the student to determine the student's specific needs and appropriate accommodations.
3. The DRS will write-up a "Letter of Accommodations" that specifies the accommodations they believe you are eligible for. You will then be asked to review and sign your approval of the agreed upon accommodations.
4. If you approve of the agreed upon accommodations, the letter will be sent to Pontus Niklasson, Registrar and Director of Academic Services for the UW law school.
5. Upon your request at the beginning of each term, Pontus will send a copy of your letter of approved accommodations to your professors. The letter serves to verify the accommodations the University has approved. It also makes it difficult for a professor to claim that they were not informed about the accommodations they have a responsibility to provide. Information about your disability will not be disclosed to other persons at the University for confidentiality reasons.

If the DRS denies requested accommodations that you feel you are eligible for, there are many avenues for challenging the denial. Please refer to the DLA "Guide to Disability Resources" on the DLA website or feel free to contact DLA directly for guidance in filing a discrimination complaint.

More information is available at <http://www.washington.edu/students/drs/>.

Tips for requesting an accommodation:

- Contact DRS before submitting documentation of your disability. DRS can tell you what kinds of records they need to help them identify your needs and reasonable accommodations.
- Do not wait until shortly before a term starts as this will not provide sufficient time for the DRS to process your request.